**Bid Submission Checklist**

**Note: Bid documents to be compiled as per schedule in Table 2 with correct numbering for each section**

**Table 1: Research Topic bidding for**

|  |  |
| --- | --- |
| **Research Topic** | **Tick**  |
| 1. **Gas Economics & Infrastructure Research**
 |  |

**Table 2: Project/Research Requirements**

|  |  |  |
| --- | --- | --- |
| **Item** | **Details** | **Page #** |
| 1. Company Details & Experience
 | Provide Company Profile, and related projects\* |  |
| 1. Qualifications of the Project Team
 | Provide Qualification Certificates – or related documentation |  |
| 1. Project Lead Experience
 | Provide CV – including Positions, Experince & Contact Details |  |
| 1. Project Team Experience
 | Provide CVs – including Positions, Experince & Contact Details |  |
| 1. References Letters
 | Provide letters in respective client letterheads |  |
| 1. Project Methodology
 | Provide detailed project plan consisting of project timelines and milestones |  |

**\*Project Report Executive Summary and hyperlink to Report (if available for SANEDI consumption)**

|  |  |  |
| --- | --- | --- |
| **Rate per hour** | **Designation** | **ZAR Amount/hour** |
|  | Project Lead |  |
| Project Member 1 |  |
| Project Member 2 |  |
|  |  |
|  |  |
| ***Total***  | ***ZAR*** |

**Table 3: Quotation Model**